

21 November 2014

Our Ref. Hitchin 12.14  
Your Ref.  
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To: The Members of the Hitchin Committee of North Hertfordshire District Council:

Councillors: David Leal – Bennett (Chairman), Deborah Segalini (Vice-Chairman), Alison Ashley, Judi Billing, Paul Clark, Simon Harwood, Joan Kirby, Bernard Lovewell, Alan Millard, Frank Radcliffe, R. Shakespeare – Smith, Adrian Smith and R.A.C. Thake.

You are invited to attend a meeting of the

## **HITCHIN COMMITTEE**

to be held at

**THE WESTMILL COMMUNITY CENTRE  
JOHN BARKER PLACE  
WESTMILL  
HITCHIN**

on

**TUESDAY 2 DECEMBER 2014**

at

**7.30 p.m.**

Yours sincerely,



David Miley  
Democratic Services Manager

## AGENDA - PART I

ITEM	PAGE
1. <b>APOLOGIES FOR ABSENCE</b>	-
2. <b>MINUTES – 2 SEPTEMBER 2014</b> To take as read and approve as a true record the Minutes of the Meeting of this Committee held on 2 September 2014.	-
3. <b>NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether the item(s) raised will be considered.	-
4. <b>CHAIRMAN'S ANNOUNCEMENT</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	-
5. <b>PUBLIC PARTICIPATION</b> There will be six presentations at this meeting: 1. <b>Hitchin Park Run</b> 2. <b>Child UK</b> 3. <b>Hitchin BID (CCTV in West Alley)</b> 4. <b>Herts Young Carers</b> 5. <b>Letchworth Centre for Healthy Living</b> 6. <b>Hitchin Town Hall Limited</b>	1
6. <b>GRANT APPLICATIONS AND COMMUNITY UPDATE</b> REPORT OF THE HEAD OF POLICY AND COMMUNITY DEVELOPMENT <i>For the Committee to receive an update on activities in Hitchin and a review of budgets and determine five grant applications.</i> <b>GRANT APPLICATIONS</b> 1. <b>Hitchin Park Run</b> 2. <b>Child UK</b> 3. <b>Hitchin BID (CCTV in West Alley)</b> 4. <b>Herts Young Carers</b> 5. <b>Letchworth Centre for Healthy Living</b> 6. <b>Walsworth Community Centre</b>	3

ITEM		PAGE
7.	<p><b>INFORMATION NOTE: NORTH HERTFORDSHIRE DISTRICT MUSEUM AND COMMUNITY FACILITY AT HITCHIN TOWN HALL</b>  <b>THE STRATEGIC DIRECTOR OF CUSTOMER SERVICES</b>  <i>For the Committee to be advised on the current status of the re-development of Hitchin Town Hall and adjacent buildings in Brand Street.</i></p>	31
8.	<p><b>INFORMATION NOTE: BANCROFT RECREATION GROUND</b>  <b>THE HEAD OF LEISURE AND ENVIRONMENTAL SERVICES</b>  <i>For the Committee to be advised on the current status of the re-development of Bancroft Recreation Ground.</i></p>	37
9.	<p><b>INFORMATION NOTE: CHURCHGATE AND ITS SURROUNDING AREA</b>  <b>THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE</b>  <i>To provide the Committee with an update on the latest position regarding Churchgate and Surrounding Area.</i></p>	53
10.	<p><b>INFORMATION NOTE: WALSWORTH COMMON PLAY AREA</b>  <b>THE STRATEGIC DIRECTOR OF CUSTOMER SERVICES</b>  <i>To provide the Committee with an update on the latest position regarding the Walsworth Common Play Area.</i></p>	87
11.	<p><b>INFORMATION NOTE: A BOARDS ON THE HIGHWAY</b>  <b>THE DEVELOPMENT AND CONSERVATION MANAGER</b>  <i>To provide the Committee with an update on the latest position regarding enforcement and licensing legislation for the removal of A Boards from the highway in Hitchin.</i></p>	89
12.	<p><b>PROPOSED CAR PARKING TARIFF CHARGES</b>  <i>To agree the notes of the informal meeting held on 13 October 2014 with an update from the Chairman following the meeting of Cabinet on 24 November 2014.</i></p>	95
13.	<p><b>SECTION 106 AND UNILATERAL UNDERTAKINGS</b>  <b>REPORT OF THE HEAD OF DEVELOPMENT AND BUILDING CONTROL</b>  <i>For the Committee to receive an update on Section 106 allocations and Unilateral Undertakings with reference to Hitchin.</i></p>	105
14.	<p><b>WALSWORTH COMMON MANAGEMENT PLAN</b>  <b>REPORT OF THE STRATEGIC DIRECTOR OF CUSTOMER SERVICES</b>  <i>For the Committee to be advised on the proposals for the management of Walsworth Common.</i></p>	153
15.	<p><b>HITCHIN TOWN CENTRE MANAGER</b>  An oral presentation.</p>	195
16.	<p><b>MEMBERS OF THE HITCHIN COMMITTEE APPOINTED AS NHDC REPRESENTATIVES TO OUTSIDE BODIES</b>  Introduced by the Chairman.</p>	197

**The dates of the meeting and venues of the Hitchin Committee to be held in the Civic Year 2014- 2015 are as follows:**

**2015**

**Thursday 29 January 2015 – Benslow Music Trust, Benslow Lane, Hitchin**

**Tuesday 3 March – Westmill Community Centre, John Barker Place**